



Master-Apprentice Training Agreement

Parties: Master: **Birgit Verplancke**, CEO BirgitConRes BV, Master in Conservation & Restoration of glass. (BirgitConRes BV, Gerard Davidstraat 35, 8000 Brugge)

Apprentice: [Name of Apprentice],

residing at [Apprentice's Address].

"What's the point of this agreement?": The purpose is to train the apprentice to become a skilled craftsman in Restoration of glass. .

Duration of the Agreement: This agreement commences on **7/10/2024** and ends on **11/10/2024**.

Duties and Responsibilities:

- **Master:**
 - Provide daily guidance and instruction.
 - Offer practical experience and evaluation.
 - **Apprentice:**
 - Actively participate in the training program.
 - Perform assigned tasks and assignments.
 - **A program** outlining the details of the training and the framework within which this training will occur will be provided to the apprentice one week in advance.
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Learning Objectives and Competencies are asked for and will be seen to meet

- Acquire knowledge and skills in:
 - Leading
 - Quarries
 - Measuring and layout for the execution of tasks
 - Installing stained glass windows in situ
 - Painting
 - Slumping, fusing, craquelé
- Evaluation based on eagerness to learn, absorbing the information you acquire, improve your skills

Terms of Employment:

- Working hours: 9.00 -16.00 hours
- No financial compensation is provided for either the master or the apprentice.

Confidentiality and Intellectual Property:

- All confidential information remains the property of the master.
- Workpieces and designs remain the property of the master unless is otherwise specified.

Termination of the Agreement:

- The agreement may be terminated early
- Notice period: one week before the starting date.

Miscellaneous Provisions:

- Materials, needed for the job, can be bought with a discount of 10%
- The name of the apprentice will be placed on a list appearing on the website.

Thus agreed and signed in duplicate at [Location] , on [Date] .

Signatures: Master: _____ Apprentice:
